

Telephone Script

“Hello, my name is Crystal Porter and thank you for your interest in the alopecia study. I’m a scientific researcher conducting a study in conjunction with the University of Chicago to understand how different factors influence hair loss. You may have heard about it on social media, seen it on a flyer posted at a doctor’s office or salon.. This telephone screening will last about 5 to 10 minutes. Are you willing to participate in the screening?”

- If yes, continue with questions below.
- If no, thank the subject and end call.

“First let me give you some general information about the study. The purpose of this study is to understand the types of microbes that exist on scalps and how they influence its health. When people have a particular lifestyle and grooming practice, their unique microbial signature may give us information about scalp health and the likelihood for diseases.”

CONSENT DISCUSSION (To be conducted with potential subjects being mailed a study kit)

“We are planning to enroll 600 people on this study. The study will collect scalp samples from these people along with their responses to a study questionnaire. The scalp samples will be tested in the laboratory at the University of Chicago. The responses given on the study questionnaire will be used with the results from the lab testing.

If you agree to participate in the study you will collect swab samples of your scalp using swabs in the study kit. You will also be asked to answer the study questionnaire which will collect your demographic information and information on your hair and care routine. The swabs from you scalp and completed questionnaire will be mailed back to me. The study kit will contain directions and a self-addressed return envelope.

The entire process should take no more than 15-20 minutes. While there is no monetary incentive, you will have the option of learning about your microbial results and how it relates to others who participate.

The only people who will know that you are on the study are the research team, that includes myself and the researchers at the University of Chicago. The information collected for this study will only be used for this research study. Please keep in mind that your participation is completely voluntary. You can decline participation or withdraw at any time. Your participation will not affect your care at the University of Chicago.

In the study kit you there will be consent form which contains the information I just explained above. You will need to sign and date this document after you have read through it. The signed consent form will be mailed back with the completed questionnaire and your scalp samples.

*Do you have any questions for me about the information I just shared with you?
Are you still interested in being a subject?”*

- If yes, continue with questions below.
- If no, thank the subject and end call.

"I need to ask you a few questions to determine if you qualify."

1. *"What is your age?"*

- If age falls within 18 to 65 years, continue.
- If age is outside of this range, thank the subject and end call.

2. *"I'm going to read off a list of questions, please answer either YES or NO."*

***recruiter checks off if "Yes" If "Yes" to anything, thank the subject and end the call.**

___ *"Do you have open sores, puss and/or injury on the scalp?"*

___ *"Do you have skin cancer?"*

___ *"Are you undergoing chemotherapy?"*

___ *"Are you bald?"*

[If the subject passes the screening (#1 between 18 and 65 years, and 'no' for questions in #2)]:

"Congratulations! You have successfully met the requirements of this study. As mentioned earlier, you will receive a kit in the mail. If you have any questions, concerns, or feel that you are not able to participate after receiving the kit, there will be a number for you to call between the hours of 9am to 5pm CST. If you call after hours, you can leave a message and someone will get back to you the next business day."

"What is the address that the kit should be mailed to?"

Address:

City: _____ State: _____ Zip: _____

"Thank you very much for your time and commitment. You will be receiving your kit in the next few days."